

Sienna Estates HOA Meeting

February 23, 2016

6:40pm

Snow Property Services Office

Timekeeper/Note taker: Bren Schultz

Attendees: Mary Chaira, Ryan Schultz, Bren Schultz, Monika Garnica

Minutes

Agenda item:
(Appoint Offices)

Presenter:
Mary Chaira

Discussion: Meeting Minutes will be taken by Bren Schultz

Ryan nominates Bren as President, Monika seconds
Bren nominates Ryan as Vice President, Ryan seconds
Bren nominates Monika as Treasurer, Ryan seconds
Ryan, Monika both nominate Bren as Secretary
All agree that with Daryl's absence –nominate as Member at Large

Conclusions:

Offices – Bren President, Ryan VP, Monika Treasurer, Bren Secretary, Daryl Member at Large

Action items

- ✓ Bren to take meeting minutes
- ✓ Meeting minutes to be submitted to Mary for approval/website

Person responsible

Bren Schultz
Bren Schultz

Deadline

N/A
Within 3 days

Agenda item:
(Rules of the Board)

Presenter:
Bren Schultz
opens
discussion –
Mary Leads

Discussion: Differences between Open meetings, Executive meetings, and Working Board Meetings

Conclusions: All members understand differences and proper communications

Action items

- ✓ Board members adhere to rules – pertaining to planning and discussions

Person responsible

All Board members

Deadline

N/A

**Agenda item:
Committees –
Architectural
design and
Landscaping**

**Presenter:
Monika
addresses
Landscape
issues – Mary
leads into
Committees**

Discussion:

Bren opens discussion of winter grass to save money during months green grass not pertinent. Mary tabled until closer to next winter. Monika addresses concerns throughout the community regarding landscaping issues. Mary suggests adding her to landscape committee. Monika suggests wanting to be in charge of Landscaping. Mary suggests she walk with the Landscape vendor to show them her concerns and asks for times to present to them. Monika suggests Friday mornings – 9am ish.

Conclusions:

Mary will contact Big Tree to arrange a walk with Monika on a Friday sometime to discuss concerns throughout the community. Mary brings up centipedes and black widows in pool storage areas. Monika discusses gophers in the grass areas off of Broadway.

Action items	Person responsible	Deadline
✓ Mary will arrange a meeting with Monika to walk with Landscapers	Mary Chaira/ Monika	Asap
✓ Monika will join Architectural / Landscape committee	Monika	2016
✓ Spending reduction - Winter grass watering – tabled until end of summer 2016	Board	N/A

**Agenda item:
Budget &
financials**

**Presenter:
Mary Chaira**

Discussion:

Discussed trying to build accounts back up, community needs, where we are in terms of the reserve study vs. funds

Conclusions:

Mary says there aren't funds for a new pool, we have been getting by with putting Band-Aids on pool issues, but she fears we will need a new pump and resurfacing at some point. Mary brings up topic of street resurfacing as it is listed this year in the reserve study. Board agrees it can wait until 2017 and not needed at this point. Bren requests finishing the fencing between apartments and park area. Ryan says Security Company has mentioned it as a problem area for people jumping over fence. Mary requests number of panels needed. Ryan responds 3. Monika mentions parking bumpers at dog park area have rebar sticking up and suggests it is a hazard. Mary says it will be addressed.

Action items	Person responsible	Deadline
✓ Fencing panels will be added to end of park/apartment area	Mary Chaira	asap
✓ Dog park area parking bumpers to be repaired	Mary Chaira	asap
✓ Street resurfacing will be tabled until 2017	Board	Dec 2016

**Agenda item:
Easter costs and
other event costs**

**Presenter:
Mary Chaira**

Discussion:

Mary suggests we cut back on costs associated with events. Mary suggests doing away with the Luminary event. Board agrees, Luminaries are not something community participates in. Mary clarifies no horse carriage rides as well and Board wants to think on that later.

Conclusions:

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Action items	Person responsible	Deadline
✓ Re-address Luminary event mid year	Board	Mid year
✓ Easter Egg hunt – March 19 th 10am – 12pm - Juice, eggs, donuts - No cooking/wagon to save costs	Mary & Board	3/19/16
✓ Mary will email new Board member Monika the budget and reserve study	Mary	asap

Agenda item:
Parking violations

Presenter:
Monika

Discussion:

Monika asks about commercial vehicles. Explains her truck is used as a family vehicle as well as for work. Mary discusses how a commercial vehicle is determined.

Conclusions:

Board discusses and agrees that she can place a blank magnet on the sides of her pick-up truck to cover the decals and will ignore plates. Her van is not identified as a commercial vehicle and she agrees to park the van in her driveway.

Action items	Person responsible	Deadline
✓ Large Magnets will be purchased by Monika & van will be parked in driveway.	Monika	asap

**Agenda item: Set
Next Meeting Date**

Presenter:
Mary Chaira

Discussion:

Next meeting will be held in April. Board agrees.

Conclusions:

Meeting scheduled for April 6th, 2016 @ 6pm

Action items	Person responsible	Deadline
✓ Agenda	Mary Chaira/Board	Before next meeting

Meeting Adjourned @ 8:11pm

End minutes